

RENEWAL – SPECIAL ORDER NOTICE

TO: «OPERNAME»
«COMPANY»
«ADDRESS1»
«ADDRESS2»
«CITYSTZIP»

FROM: Conrad T. Spangler, III, Director

DATE: «DATE»

On the «DEADLINFUL», Mineral Mining Permit/License No. «PN» will expire.

- A. If this permit/license is to be renewed, the License Renewal Application must be submitted to your Division of Mineral Mining (DMM) mine inspector «INSRNAME» no later than «PRIORANNDT». Your mine inspector's mailing address is «INSRADDR».

Please **do not** send any renewal fees to the mine inspector. These should be mailed directly to the DMM Charlottesville office at the time of final submittal.

The License Renewal Application will be reviewed by the mine inspector within 30 days of receipt of the materials. Upon completion of the mine inspector's review, the application will be returned to you for any corrections. The application along with the renewal fees (see attachment) must be received in the Charlottesville office no later than 5:00 p.m. on the «ANNIVFULL».

- B. If mining has ceased and the operator is in the process of completing the reclamation work, this permit/license is to be renewed and the License Renewal Application must be submitted to your DMM mine inspector, at the above referred address, no later than «PRIORANNDT»

Please **do not** send any renewal fees to the mine inspector. These should be mailed directly to the DMM Charlottesville office at the time of final submittal.

The application will be reviewed by your DMM mine inspector within 30 days of receipt of the materials. After review, it will be returned to you for any corrections. The completed application along with the required renewal fees (see attachment) must be received in the Charlottesville office no later than 5:00 p.m. on «ANNIVFULL»

- C. If mining has ceased and the operator has completed the reclamation work, a letter to the Director, Division of Mineral Mining, Charlottesville, stating your intentions to let the permit/license expire is required and the enclosed Mineral Mining Schedule Form DMM-146 must be completed.

PLEASE NOTE EITHER PARAGRAPH A, B, OR C PERTAINS TO PERMIT NO. «PN» AND MUST BE
ACTED UPON NO LATER THAN 5:00 P.M. ON THE «ANNIVFULL».

FAILURE TO COMPLY WILL RESULT IN THE ISSUANCE OF A CLOSURE ORDER.

Attachments

DMM-106f

Rev. 04/02